
COUNCIL

BULLETIN

Issue Number 36/2018
Friday, 7 September 2018



Compiled, designed and produced by
The Directorate of Governance - Democratic Services

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Telephone: 01992 564000

Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 10 September 2018 – 16 September 2018

Monday 10 September	7.30pm	Local Councils' Liaison Committee		CC
Tuesday 11 September	6.30pm	Member Briefing – Local Plan		CR1/CR2
Wednesday 12 September	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 13 September	7.00pm	Finance and Performance Management Cabinet Committee		CC
Friday 14 September				
Saturday 15 September				
Sunday 16 September				

Week Two: 17 September 2018 – 23 September 2018

Monday 17 September	7.00pm	Joint Meeting of Development Management Chairmen and Vice-Chairmen		CR1
Tuesday 18 September	6.00pm 7.00pm	Member Training – Constitution Epping Forest Youth Council		CR1 CC
Wednesday 19 September				
Thursday 20 September	7.30pm	Neighbourhoods Select Committee		CR1
Friday 21 September				
Saturday 22 September				
Sunday 23 September				

Week Three: 24 September 2018 – 30 September 2018

Monday 24 September	7.00pm	Audit and Governance Committee		CC
Tuesday 25 September	6.30pm 7.30pm	Chairman's Briefing – Council Council		CR1 CC
Wednesday 26 September	5.30pm 6.30pm 7.30pm	Epping Forest Local Highways Panel Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR2 CR1 CC
Thursday 27 September				
Friday 28 September				
Saturday 29 September				
Sunday 30 September				

Week Four: 1 October 2018 – 7 October 2018

Monday 1 October	6.00pm	Member Training – Safeguarding		CR1
Tuesday 2 October	10.00am	Licensing Sub-Committee		CC
Wednesday 3 October	7.30pm	District Development Management Committee		CC
Thursday 4 October	1.30pm	Member Training - Data Protection & Code of Conduct (Repeat)		CC
Friday 5 October				
Saturday 6 October				
Sunday 7 October				

PART B - GENERAL INFORMATION

1. MEMBER TRAINING - SAFEGUARDING

Member Training on Safeguarding will be held on Monday 1 October at 6pm in CR2.

If you have not previously attended, please be reminded that this training is mandatory.

Would you kindly advise Kim Partridge kpartridge@eppingforestdc.gov.uk of your attendance.

(Further information: Kim Partridge ext 4443)

2. MEMBER TRAINING _ SPEED READING ON ELECTRONIC DEVICES

SUBJECT: Speed Reading on Electronic Devices

DATE(S) 8 October 2018

VENUE: CR1

TIME/DURATION: 6.00pm ~ 8.30pm

PLEASE BRING YOUR OWN DEVICE(S) – Laptops and tablets

WHY YOU SHOULD COME TO THIS COURSE:

With the increased reliance on electronic devices in the paperless era, reading and retaining the information contained in high volumes of written documents is a skill. This session is designed to help you develop the skills required to effectively manage this new way of working.

SUMMARY OF COURSE CONTENT

This is a highly interactive 2.5-hour session that has been developed for Councillors at Epping Forest District Council, who have high volumes of reading material to manage as part of their role.

During the workshop we will be using a variety of different exercises and examples to show ways in which readers can double their speed, without losing retention.

Whilst covering traditional 'paper' speed reading techniques, the emphasis will be around reading from electronic screens and Members will be asked to bring a tablet or laptop with them to the session.

Please contact Kim Partridge, kpartridge@eppingforestdc.gov.uk to confirm you attendance.

(Further information: Kim Partridge ext 4443)

3. COMMITTEE AGENDAS ETC. - ELECTRONIC SUMMONS

A number of members have now indicated that they wish to receive specific agenda etc. solely by electronic means. With effect from 10 September 2018, no physical copies of agenda will therefore be provided for such members.

All members are encouraged to give consent to the receipt of meeting summons by electronic means wherever possible. The app for the committee management system allows agendas, minutes and reports etc. to be downloaded to mobile devices. Training in the use of the committee management system is provided for members on a regular basis.

(Further information: Steve Tautz ext 4180)

4. LGA NATIONAL CENSUS OF LOCAL AUTHORITY COUNCILLORS 2018 (Pages 11 - 12)

Please see attached information regarding the LGAs forthcoming National Census Of Local Authority Councillors 2018.

We would encourage all Members to respond to the Census when contacted.

5. CONSTITUTION WORK GROUP MEETING CANCELLED

The Constitution Working Group meeting on Thursday 27 September 2018 at 7.00pm has been cancelled and will be re-scheduled for later in the year.

(Further information: Vivienne Messenger ext 4265)

6. NEW M11 MOTORWAY JUNCTION 7A (Pages 13 - 14)

Please see attached.

7. CHAIRMAN'S DIARY (Pages 15 - 16)

Please see attached.

LICENSING ACT 2003

None this week

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

None this week

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/2343/17 – Marlow High Road Thornwood North Weald Essex CM16 6LU - New vehicular access to existing waste transfer station, including new access road and part change of use of paddock - Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

Agenda Item 4

From: Stephen Richards <Stephen.Richards@local.gov.uk>

Date: Monday, 03 Sep 2018, 2:36 pm

Subject: LGA NATIONAL CENSUS OF LOCAL AUTHORITY COUNCILLORS 2018

Dear Colleague,

You may be aware that the LGA has conducted a national census of councillors for some years, most recently in 2013.

This email, **which is for information only**, is to let you know that we are currently running the census again to update our information.

Councillors are being emailed directly so we are not asking you to circulate questionnaires as we have in the past.

You can find a pdf version of the questionnaire here <http://e-sd.org/zhg4m/>.

The LGA will be publishing a survey report in early 2019. You can find 2013 data here <https://www.local.gov.uk/national-census-local-authority-councillors-2013>

If you have any questions, please contact stephen.richards@local.gov.uk.

Yours sincerely,

Stephen Richards

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OFFICIAL-SENSITIVE

GILDEN WAY/SHEERING ROAD (B183) IMPROVEMENT/WIDENING/REALIGNMENT, A1025 NEW LINK ROAD FROM B183 TO M11 AND GRADE SEPARATED JUNCTION/ROUNDBABOUTS AT M11 JUNCTION 7A SCHEME) (PHASE 1)

THE HIGHWAYS ENGLAND COMPANY LIMITED (M11 HARLOW NORTH JUNCTION (7A) (SLIP ROADS, SPECIAL ROADS) SCHEME 2018

HIGHWAYS ACT 1980

Essex County Council hereby gives notice that Highways England Company Limited (Company No. 9346363) ("Highways England") has made, and is about to submit to the Secretary of State for Transport for confirmation-

A Scheme under sections 16, 17 and 19 of the Highways Act 1980, which –

- (i) Authorises Highways England to provide for the exclusive use of traffic of Classes I and II of the classes of traffic set out in Schedule 4 of the Highways Act 1980, four new slip roads to connect the M11 Motorway with a new dumbbell roundabout and overbridge approximately 6km north of existing Junction 7, to the north of Moor Hall Road/Matching Road crossing and to the south of Sheering Village in the Parish of Matching, in the District Authority area of Epping Forest to link with the extended and improved local road leading to the B183; and
- (ii) Provides for each of the new special roads to become trunk roads on the date when the Scheme comes into force.

A copy of the Special Roads Scheme and the plan referred to in it as the 'deposited plan' has been deposited and may be inspected free of charge during usual opening hours stated below from 30 August 2018 to 14th October 2018 or within 6 weeks from the date of first publication of this notice, if that period expires later at:

OFFICIAL-SENSITIVE

The offices of Highways England Company Limited, Bridge House 1 Walnut Tree Close Guildford GU1 4LZ (Monday to Friday 9.00 a.m. – 4.00 p.m.); Essex County Council, Chelmsford Library, Ground Floor, County Hall, Market Road, Chelmsford, CM1 1QH;
The offices of Harlow District Council, The Civic Centre, The Water Gardens, Harlow, CM20 1WG,
Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex, CM16 4BZ;
St John's Arts & Recreation Centre, St John's Walk, Market Street, Old Harlow, Essex, CM17 0AJ; and
Central Library, Cross Street, Harlow. CM20 1HA
(during normal opening hours).

ANY PERSON may not later than 14th October 2018, object to the confirmation of the Special Roads Scheme by notice to the Secretary of State for Transport, Department for Transport at Tyneside House, Skinnnerburn Road, Newcastle Business Park, Newcastle upon Tyne NE4 7AR, or by email to nationalcasework@df.gov.uk, stating the title of the Scheme or Order and the grounds of the objection. In the preparation of an objection and the statement of grounds of objection it should be borne in mind that the substance of any objection or representation may be communicated to other people who may be affected by it.

In submitting an objection or representation it should be noted that your personal data and correspondence will be passed to Highways England and Essex County Council to enable your objection or representation to be considered. If you do not wish your personal data to be forwarded, please state your reasons when submitting your objection or representation and the Secretary of State will copy your representations, with your name and address removed, to Highways England and Essex County Council; if there is to be a Public Local Inquiry they will be seen in that form by the public and the Inspector, who may give them less weight as a result. Highways England and Essex County Council may disclose your objections or representations, with your name and address removed, to other parties.

The contact for further information relating to this notice is Alistair Frost, telephone 07702970725 or via email alistair.frost@highwaysengland.co.uk.

Julie Crawford
Divisional Director
Highways England Company Limited
30th August 2018

Agenda Item 7

Chairman's Events September

Date	Event	Venue	Attending
Friday 7 September	High Sheriff of Essex Garden Party	Ulting Wick, Maldon	Chairman of Council
Saturday 8 September	Formal Opening	Loughton Leisure Centre	Chairman of Council
Tuesday 11 September	Voluntary Action Epping Forest AGM	Epping Hall	Chairman of Council
Thursday 13 September	Low Vision Exhibition, Support 4 Sight	Elphwood Hall, Waltham Abbey	Chairman of Council
Sunday 16 September	Costermongers Harvest Festival	Guildhall Yard, London	Chairman of Council
Saturday 29 September	Singing in the Wilderness	St John's C of E School, Buckhurst Hill	Chairman of Council

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